

**GOVERNMENT OF PAKISTAN**  
**Ministry of Federal Education and Professional Training**  
**National Commission for Human Development**  
**14th & 15th Floor Shaheed-e- Millat Secretariat, Islamabad**



**Bid No. IFB/NCHD/Proc/02/2025**  
**For**  
**Procurement of Stationery Items and Misc. Consumable Computer Items during FY**  
**2024-25**  
**Invitation to Bids**

**Date: April 30, 2025**

1. The Procuring Agency intends to procure Stationery Items and Misc. Consumable Computer Items for Office use and Zero-OOSC ICT project during the financial year 2024-25 for the project titled “Enrolment, Retention & Progression of ZERO Out-Of-School Children (ZERO-OOSC) in ICT”.
2. The Procuring Agency has reserved the funds for the procurement Planned during the FY 2024-25. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Procurement of Stationery and misc. consumable computer items for NCHD Office use and Project.
3. The NCHD now invites sealed bids from well reputed Firms/Vendors/Suppliers having active NTN/STRN & Vendor Number registered in the AGPR will be allowed to apply/participate through EPADS (PPRA).
4. The bidding shall be conducted in line with the National Competitive bidding((Single Stage: Two Envelop Bidding Procedure) of the Public Procurement Rules 2004 and any Regulations, Regulatory Guides, Procurement Guidelines or Instructions issued by the Authority (from time to time), and are open to all potential bidders.
5. All bids must be accompanied by a Bid Security as mentioned in the Bidding Documents (Re-fundable) in shape of **Bank Draft/CDR** an amount of PKR 200,000/- (Rupees Two Hundred Thousand only) in the Name of National Commission for Human Development (NCHD). The bidders shall submit scanned copy of Bid Security on EPADS and Original Bank Draft/CDR will be submitted to the Administration Department, NCHD, 14<sup>th</sup> Floor, Shaheed-e-Millat Secretariat, Islamabad.
5. Tender Notice is available at EPADS, NCHD’s and PPRA’s website. Bidding Documents can be collected from the address mentioned below before close of office hours or can be downloaded from the website of NCHD ([www.nchd.org.pk](http://www.nchd.org.pk)) & EPADS.
6. The bids must be submitted through EPADS on or before 11:00 am Tuesday, May 19, 2025. The bids will be opened on the same date at 11:30 am on [www.eprocure.gov.pk](http://www.eprocure.gov.pk) in the presence of bidders’/ their representatives who choose to attend at below given address.
7. NCHD will not entertain any bid, not submitted through EPADS.

**Director Administration,**  
National Commission for Human Development (NCHD)  
14<sup>th</sup> Floor, Shaheed-e-Millat Secretariat Building  
Islamabad. Tel: 051-9216200